



## SERVICE DELIVERY STATEMENTS

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Legislative Assembly of Queensland



**Queensland  
Government**

# 2023–24 Queensland Budget Papers

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The budget papers are available online at [budget.qld.gov.au](http://budget.qld.gov.au)

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### Service Delivery Statements

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# **Legislative Assembly of Queensland**

## **Portfolio overview**

**The Speaker of the Legislative Assembly of Queensland**  
The Honourable Curtis Pitt MP

**Legislative Assembly of Queensland**  
Accountable Officer: Neil Laurie

Additional information about these agencies can be sourced from:

[www.parliament.qld.gov.au](http://www.parliament.qld.gov.au)

# Legislative Assembly of Queensland

## Overview

The Legislative Assembly of Queensland consists of 93 Members who discharge a range of important constitutional, legislative and constituency responsibilities. The *Parliamentary Service Act 1988* establishes the Parliamentary Service to provide administrative and support services to the Legislative Assembly.

Our vision is to be recognised as an innovative leader in the delivery of Parliamentary Services in the Westminster world.

Our purpose is to independently support, promote and strengthen the Parliament to fulfil its democratic functions.

In 2023–24, the Parliamentary Service will work towards its objectives to:

- support the Legislative Assembly (and its committees and Members) in fulfilling its functions within the institution of Parliament
- support Members of the Legislative Assembly to engage with and represent their electorates
- provide information, corporate and facility management services
- safeguard, promote and strengthen the important institution of Parliament.

The Parliamentary Service also provides a range of corporate support services to client agencies with specific relationships to the Parliament including the Queensland Audit Office, the Office of the Queensland Ombudsman, and the Office of the Governor.

## Department highlights

In 2023–24, the Parliamentary Service will:

- continue to implement the Parliament's digital transformation strategy to help digitise a range of manual processes and provide reliable, secure and modern technology solutions to support the Parliament, its committees and members
- commence a 3 year plan to deliver a range of workforce modernisation improvements aligned with the *Queensland Parliamentary Service Workforce Strategy 2022–2025*
- complete a project to enhance electorate office security through the installation of a standardised CCTV monitoring system in each electorate office across Queensland
- commence planning for the transition from the 57th Parliament to the 58th Parliament following the scheduled October 2024 General State Election.

## Budget highlights

In the 2023–24 Queensland Budget, the government is providing:

- additional funding of \$3.1 million over 4 years and \$253,000 per annum ongoing for the Queensland Parliament to deliver a digital transformation program to replace and modernise business-critical legacy IT systems. This program includes the replacement of a portfolio of bespoke software applications with a commercial enterprise solution known as the Parliamentary Information Management System (PIMS), and the replacement of ageing AV broadcast infrastructure which directly support the effective operations of the Queensland Legislative Assembly and parliamentary committees
- increased funding of \$18.1 million to continue the long-term upgrade of critical infrastructure within the Parliamentary Annexe. The focus in 2023–24 is completion of a major project to repair the Parliamentary Annexe façade and modernise Member's office and overnight rooms on levels 9 to 23 of the Parliamentary Annexe tower.

Further information about new policy decisions can be found in *Budget Paper No. 4: Budget Measures*.

# Performance statement

## Members' Salaries, Entitlements and Electorate Office Services

### Objective

To administer the direct remuneration and entitlements of Members of Parliament and provide resources and support services to assist in maintaining Members' electorate offices.

### Description

This service area represents the direct cost of Members' salaries and entitlements and maintaining and supporting electorate offices across the State.

The *Members' Remuneration Handbook* (the Handbook) outlines the salaries and other entitlements of Members of the Legislative Assembly.

The Handbook also establishes that each Member is provided with an electorate office to support activities in servicing their electorate. The Handbook also provides for a range of other resources to support the operation of each electorate office including staffing and certain equipment. All of these resources provide support to Members to enable them to fulfil their constituency responsibilities.

Service standards for Members' Salaries, Entitlements and Electorate Office Services are not provided. Each electorate office operates independently under the direction of each Member. Individual Members assess the performance of their office(s) based upon the needs of that Member in servicing local constituents.

# Parliamentary Precinct Support Services

## Objective

To deliver a range of support services within the parliamentary precinct to the Parliament, its Members and committees.

## Description

This service area provides:

- advisory, information and support services to assist the Parliament, its committees and Members to fulfil their constitutional and parliamentary responsibilities. These services include Chamber, Education and Communication Services, the Committee Office, the Parliamentary Library and Parliamentary Reporting Services
- services to promote the institution of Parliament and raise community awareness and understanding of its important role and functions
- services to provide a safe and secure parliamentary precinct including Security and Attendant Services
- accommodation and hospitality services that provide Members, staff and guests of the Parliament with an appropriate working environment
- organisational services that support the activities of Members and their staff, and deliver and administer a range of entitlements afforded to Members pursuant to the *Members' Remuneration Handbook* including Information Technology Services, Human Resource Services, and Financial and Administrative Services.

Service standards	2022–23 Target/Est.	2022–23 Est. Actual	2023–24 Target/Est.
<b>Effectiveness measures</b>			
Percentage of Members satisfied with services provided (satisfied/very satisfied)	95%	95%	95%
Percentage of shared services clients satisfied with services provided (satisfied/very satisfied)	100%	100%	100%
<b>Efficiency measures</b>			
Not identified			

# Departmental budget summary

The table below shows the total resources available in 2023–24 from all sources and summarises how resources will be applied by service area and by controlled and administered classifications.

Legislative Assembly of Queensland	2022–23 Budget \$'000	2022–23 Est. Actual \$'000	2023–24 Budget \$'000
<b>CONTROLLED</b>			
<b>Income</b>			
Appropriation revenue	111,308	112,736	113,457
Other revenue	2,201	2,201	2,201
<b>Total income</b>	<b>113,509</b>	<b>114,937</b>	<b>115,658</b>
<b>Expenses</b>			
Members' Salaries, Entitlements and Electorate Office Services	69,923	70,020	71,525
Parliamentary Precinct Support Services	43,586	44,917	44,133
<b>Total expenses</b>	<b>113,509</b>	<b>114,937</b>	<b>115,658</b>
<b>Operating surplus/deficit</b>	<b>..</b>	<b>..</b>	<b>..</b>
<b>Net assets</b>	<b>270,260</b>	<b>262,977</b>	<b>299,002</b>

## Staffing

The table below shows the Full Time Equivalents (FTEs) as at the 30 June in the respective years.

Service area	2022–23 Budget	2022–23 Est. Actual	2023–24 Budget
Members' Salaries, Entitlements and Electorate Office Services	305	305	305
Parliamentary Precinct Support Services	211	220	218
<b>Total FTEs</b>	<b>516</b>	<b>525</b>	<b>523</b>

## Capital program

The total planned 2023–24 capital expenditure for the Legislative Assembly of Queensland is \$36.9 million. Major capital projects include the necessary repairs and upgrades to the external façade of the Parliamentary Annexe, and the refurbishment of soft furnishings in Members' office and overnight accommodation floors (levels 9 to 23). Other capital projects include modernising AV broadcast infrastructure and the ongoing electorate office accommodation improvement program.

The table below shows the capital purchases by the agency in the respective years.

	2022–23 Budget \$'000	2022–23 Est. Actual \$'000	2023–24 Budget \$'000
Capital purchases	43,561	31,413	36,880
Capital grants	..	..	..
<b>Total capital outlays</b>	<b>43,561</b>	<b>31,413</b>	<b>36,880</b>

Further information about the Legislative Assembly of Queensland capital outlays can be found in *Budget Paper No. 3: Capital Statement*.



# Budgeted financial statements

## Departmental income statement

Total expenses are estimated to be \$115.7 million in 2023–24, an increase of \$0.7 million from the 2022–23 Estimated Actual. This is primarily related to additional funding received in 2023–24 associated with enterprise bargaining costs, and maintenance and electorate office leasing escalation.

## Departmental balance sheet

The Legislative Assembly's major assets are land and buildings. The Legislative Assembly's main liabilities relate to creditors supplying goods and services to the Legislative Assembly, and accrued employee benefits. The increase to assets in 2023–24 is due to the planned repairs and upgrades to the external façade of the Parliamentary Annexe, and the refurbishment of soft furnishings in Members' office and overnight accommodation floors.

# Controlled income statement

Legislative Assembly of Queensland	2022–23 Budget \$'000	2022–23 Est. Actual \$'000	2023–24 Budget \$'000
<b>INCOME</b>			
Appropriation revenue	111,308	112,736	113,457
Taxes	..	..	..
User charges and fees	2,169	2,169	2,169
Royalties and land rents	..	..	..
Grants and other contributions	..	..	..
Interest and distributions from managed funds	..	..	..
Other revenue	32	32	32
Gains on sale/revaluation of assets	..	..	..
<b>Total income</b>	<b>113,509</b>	<b>114,937</b>	<b>115,658</b>
<b>EXPENSES</b>			
Employee expenses	74,673	74,888	76,618
Supplies and services	30,487	31,700	30,691
Grants and subsidies	..	..	..
Depreciation and amortisation	8,115	8,115	8,115
Finance/borrowing costs	..	..	..
Other expenses	234	234	234
Losses on sale/revaluation of assets	..	..	..
<b>Total expenses</b>	<b>113,509</b>	<b>114,937</b>	<b>115,658</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>..</b>	<b>..</b>	<b>..</b>

# Controlled balance sheet

Legislative Assembly of Queensland	2022–23 Budget \$'000	2022–23 Est. Actual \$'000	2023–24 Budget \$'000
<b>CURRENT ASSETS</b>			
Cash assets	5,115	5,868	5,653
Receivables	1,620	1,479	1,479
Other financial assets	..	..	..
Inventories	164	147	147
Other	1,181	977	977
Non-financial assets held for sale	..	..	..
<b>Total current assets</b>	<b>8,080</b>	<b>8,471</b>	<b>8,256</b>
<b>NON-CURRENT ASSETS</b>			
Receivables	..	..	..
Other financial assets	..	..	..
Property, plant and equipment	264,560	257,187	293,233
Intangibles	591	536	515
Other	..	..	..
<b>Total non-current assets</b>	<b>265,151</b>	<b>257,723</b>	<b>293,748</b>
<b>TOTAL ASSETS</b>	<b>273,231</b>	<b>266,194</b>	<b>302,004</b>
<b>CURRENT LIABILITIES</b>			
Payables	1,820	1,774	1,774
Accrued employee benefits	1,126	1,387	1,172
Interest bearing liabilities and derivatives	..	..	..
Provisions	..	..	..
Other	25	56	56
<b>Total current liabilities</b>	<b>2,971</b>	<b>3,217</b>	<b>3,002</b>
<b>NON-CURRENT LIABILITIES</b>			
Payables	..	..	..
Accrued employee benefits	..	..	..
Interest bearing liabilities and derivatives	..	..	..
Provisions	..	..	..
Other	..	..	..
<b>Total non-current liabilities</b>	<b>..</b>	<b>..</b>	<b>..</b>
<b>TOTAL LIABILITIES</b>	<b>2,971</b>	<b>3,217</b>	<b>3,002</b>
<b>NET ASSETS/(LIABILITIES)</b>	<b>270,260</b>	<b>262,977</b>	<b>299,002</b>
<b>EQUITY</b>			
<b>TOTAL EQUITY</b>	<b>270,260</b>	<b>262,977</b>	<b>299,002</b>

# Controlled cash flow statement

Legislative Assembly of Queensland	2022–23 Budget \$'000	2022–23 Est. Actual \$'000	2023–24 Budget \$'000
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<b>Inflows:</b>			
Appropriation receipts	111,308	111,647	113,457
User charges and fees	2,319	2,319	2,319
Royalties and land rent receipts	..	..	..
Grants and other contributions	..	..	..
Interest and distribution from managed funds received	..	..	..
Taxes	..	..	..
Other	1,409	1,409	1,409
<b>Outflows:</b>			
Employee costs	(74,673)	(74,673)	(76,833)
Supplies and services	(31,864)	(33,077)	(32,068)
Grants and subsidies	..	..	..
Borrowing costs	..	..	..
Other	(384)	(384)	(384)
<b>Net cash provided by or used in operating activities</b>	<b>8,115</b>	<b>7,241</b>	<b>7,900</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
<b>Inflows:</b>			
Sales of non-financial assets	33	33	33
Investments redeemed	..	..	..
Loans and advances redeemed	..	..	..
<b>Outflows:</b>			
Payments for non-financial assets	(43,561)	(31,413)	(36,880)
Payments for investments	..	..	..
Loans and advances made	..	..	..
<b>Net cash provided by or used in investing activities</b>	<b>(43,528)</b>	<b>(31,380)</b>	<b>(36,847)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
<b>Inflows:</b>			
Borrowings	..	..	..
Equity injections	40,541	25,238	33,860
<b>Outflows:</b>			
Borrowing redemptions	..	..	..
Finance lease payments	..	..	..
Equity withdrawals	(5,128)	(5,128)	(5,128)
<b>Net cash provided by or used in financing activities</b>	<b>35,413</b>	<b>20,110</b>	<b>28,732</b>
<b>Net increase/(decrease) in cash held</b>	<b>..</b>	<b>(4,029)</b>	<b>(215)</b>
<b>Cash at the beginning of financial year</b>	<b>5,115</b>	<b>9,897</b>	<b>5,868</b>
Cash transfers from restructure	..	..	..
<b>Cash at the end of financial year</b>	<b>5,115</b>	<b>5,868</b>	<b>5,653</b>

# Glossary of terms

<b>Accrual accounting</b>	Recognition of economic events and other financial transactions involving revenue, expenses, assets, liabilities and equity as they occur and reporting in financial statements in the period to which they relate, rather than when a flow of cash occurs.
<b>Administered items</b>	Assets, liabilities, revenues and expenses an entity administers, without discretion, on behalf of the government.
<b>Agency/entity</b>	Used generically to refer to the various organisational units within government that deliver services or otherwise service government objectives. The term can include departments, commercialised business units, statutory bodies or other organisations established by Executive decision.
<b>Appropriation</b>	Funds issued by the Treasurer, under Parliamentary authority, to departments during a financial year for: <ul style="list-style-type: none"> <li>• delivery of agreed services</li> <li>• administered items</li> <li>• adjustment of the government's equity in agencies, including acquiring of capital.</li> </ul>
<b>Balance sheet</b>	A financial statement that reports the assets, liabilities and equity of an entity as at a particular date.
<b>Capital</b>	A term used to refer to an entity's stock of assets and the capital grants it makes to other agencies. Assets include property, plant and equipment, intangible items and inventories that an entity owns/controls and uses in the delivery of services.
<b>Cash flow statement</b>	A financial statement reporting the cash inflows and outflows for an entity's operating, investing and financing activities in a particular period.
<b>Controlled Items</b>	Assets, liabilities, revenues and expenses that are controlled by departments. These relate directly to the departmental operational objectives and arise at the discretion and direction of that department.
<b>Depreciation</b>	The periodic allocation of the cost of physical assets, representing the amount of the asset consumed during a specified time.
<b>Equity</b>	Equity is the residual interest in the assets of the entity after deduction of its liabilities. It usually comprises the entity's accumulated surpluses/losses, capital injections and any reserves.
<b>Equity injection</b>	An increase in the investment of the government in a public sector agency.
<b>Financial statements</b>	Collective description of the income statement, the balance sheet and the cash flow statement for an entity's controlled and administered activities.
<b>Income statement</b>	A financial statement highlighting the accounting surplus or deficit of an entity. It provides an indication of whether the entity has sufficient revenue to meet expenses in the current year, including non-cash costs such as depreciation.
<b>Outcomes</b>	Whole-of-government outcomes are intended to cover all dimensions of community wellbeing. They express the current needs and future aspirations of communities, within a social, economic and environment context.
<b>Own-source revenue</b>	Revenue that is generated by an agency, generally through the sale of goods and services, but it may also include some Commonwealth funding.
<b>Priorities</b>	Key policy areas that will be the focus of government activity.
<b>Services</b>	The actions or activities (including policy development) of an agency which contribute to the achievement of the agency's objectives.
<b>Service area</b>	Related services grouped into a high level service area for communicating the broad types of services delivered by an agency.
<b>Service standard</b>	Define a level of performance that is expected to be achieved appropriate for the service area or service. Service standards are measures of efficiency or effectiveness.



